



# Spruill Center FOR THE Arts

CLASSES • EVENTS • GALLERIES

## VOLUNTEERS NEEDED

The Spruill Center for the Arts is in need of volunteers (aged 13+) for their Youth & Teen Camps Program program to assist instructors and to enhance the experience for their campers (ages 5-14).

The duties and responsibilities of volunteers are as follows:

- Days/Hours: Monday-Friday, 9:00am-4:00pm
- Volunteers must commit to work the entirety of each camp session
  - Spring Break and Summer Camp sessions: 5 days (4 days during a holiday week, i.e. – Memorial Day and 4<sup>th</sup> of July)
  - School Break Camp sessions: 1 or 2 days
- Assist with AM/PM carpool.
- Assist with AM prepping/set up and PM clean up/organizing of classrooms
- Assist instructor with facilitating bathroom visits and outdoor playtime for campers as needed. This includes monitoring campers and escorting them throughout the building.
- No volunteer should ever be asked/required to monitor an entire classroom. Should the instructor need to step away from their classroom, Spruill staff will assist and monitor the classroom
- Summer Camp Volunteers
  - Assist Creative Arts Camp (ages 5-6) and Visual Arts Camp (ages 7-10) instructors with creating sketchbooks and portfolios; organizing, prepping, and putting away art supplies; assisting with art projects as requested by the instructor.
  - Assist Performing Arts Camp (ages 7-10) instructors with creating set backgrounds; helping groups with learning theatre lines, songs, and dances; designing and creating costumes.
- Complete and submit the Spruill Volunteer paperwork (Application, Agreement and COVID Waiver).
- Sign up and commit to volunteering an entire week (or more) of camp.
- Art can get messy! Dress in an appropriate manner that will allow volunteers to perform daily duties such as bending, lifting, and other interactions with supplies and campers. Wear clothes that can get dirty. Shorts are allowed but should be an appropriate length, mid-riffs should not be exposed. Please wear close-toed shoes – not flip flips or sandals.
- Remember to bring a sack lunch and a drink.

For questions about volunteering please email us at [volunteer@spruillarts.org](mailto:volunteer@spruillarts.org)



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## Camp Volunteer Application

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

How did you hear about Spruill Center for the Arts? \_\_\_\_\_

What areas of art are you interested in? \_\_\_\_\_

Do you have previous experience working with children ages 5-12? \_\_\_\_\_

If so, please elaborate: \_\_\_\_\_

Are you fulfilling a volunteer commitment? \_\_\_\_\_

If so, to whom? \_\_\_\_\_

Have you ever volunteered at Spruill before? \_\_\_\_\_

If so, in what capacity? \_\_\_\_\_

Why are you interested in becoming a volunteer for the Spruill Camps? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What skills, training, or knowledge do you have that will assist in volunteering? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What dates are you available? \_\_\_\_\_

\_\_\_\_\_



### **Camp Volunteer Agreement**

I, \_\_\_\_\_ agree to serve as a volunteer at the discretion of the  
PRINT FULL NAME

Spruill Center for the Arts Camp Director. I am aware of the duties and responsibilities needed for volunteering with the Spruill Youth & Teen Camps Program.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
SIGNATURE OF VOLUNTEER

### **Parent Permission (If under 18 years of age)**

Parent permission is required for any teen under the age of 18 in order to be considered as a volunteer with the Spruill Center for the Arts Camps Program:

I, \_\_\_\_\_, give permission for \_\_\_\_\_  
PARENT/GUARDIAN PRINT NAME OF MINOR

to serve as a volunteer for the Spruill Youth & Teen Camps Program. I am aware of the duties and responsibilities required of volunteers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

Cell Phone: \_\_\_\_\_

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